

Program Implementation: Getting Started

Introduction

Who is Responsible?

The Athletic or Activities Administrator must oversee and coordinate **Anyone Can Save A Life** for after-school programs. However, he or she may want to enlist the help of a Program Champion to oversee training and implementation of the program. This person could be the school athletic trainer, school nurse, a coach or community member who knows the inner-workings of the athletic and activities program.

Athletic Administrator Implementation Checklist

- 1. Review the in-person training DVD and on-line training at AnyoneCanSaveALife.org**
- 2. Choose the training method you will utilize in your school community (Option 1 or Option 2)**
 - OPTION 1**
 - Conduct In-Person Training (DVD)**
 - Utilize the EAP on Page 10 – Provide a hard copy of the EAP prior to the training and COLLECT the completed EAP
 - OPTION 2**
 - Conduct On-line Training (www.anyonecansavealife.org)**
 - The EAP will be generated electronically – The final step when the coach completes the EAP will be inputting the ADs email address. The completed EAP will be sent electronically to the AD and the Coach
- 3. Train Coaches**
- 4. Ensure Coaches turn in their completed EAP**
 - a. **In-Person Training** — Collect the hard copy of the EAP
 - b. **On-Line Training** — EAP will be sent via email to the AD and Coach
- 5. Provide CPR and AED Training**
 - a. Contact local EMS if assistance is needed, or
 - b. Utilize the **Anyone Can Save A Life Training DVD**
- 6. Ensure you have access to at least one AED and that it is located in a central location close to your event and practice sites**
- 7. Complete the EAP for Events**
 - a. Talk through each site specific plan with your Event Staff